

Area of focus	Actions	Responsible	By when	Measure of success	Review notes
Infection prevention, outbreak management and PPE	<ul style="list-style-type: none"> • undertake a learning review after an outbreak, with support from local authority • report shortfalls in support or equipment, to local authorities and data capture portals • ensure all care staff have ongoing training and are following guidelines • undertake ongoing audits • identify and support an individual to be the lead for infection prevention and control for COVID-19 • ensure staff do not work if they have COVID-19 symptoms, or a member of their household has symptoms or a recent positive test, or they have been told to isolate by NHS Test and Trace • make use of free government-funded PPE stocks • report shortages of PPE 				
Managing staff movement	<ul style="list-style-type: none"> • limit all staff movement between settings unless absolutely necessary • use funding from the Infection Control Fund to limit staff movement 				
COVID-19 testing	<ul style="list-style-type: none"> • ensure all staff are aware of how to access symptomatic testing • contact the local Health Protection Team if you suspect an outbreak within the service • All care homes should follow guidance regarding regular testing of staff and residents. 				

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Seasonal flu vaccines	<ul style="list-style-type: none"> support and promote, to all staff, the importance of receiving a free flu vaccination report all staff flu vaccination rate via the Skills for Care Adult Social Care Workforce Data Set and Capacity Tracker care home providers should support residents to receive a flu vaccination 				
Collaboration across health and care services	<ul style="list-style-type: none"> isolate all residents discharged from hospital for 14 days regardless of COVID-19 test result alert the local authority if you have been requested to receive an individual from hospital with a confirmed COVID-19 positive test result and advise if you cannot accept the individual continue to update the Capacity Tracker follow latest home care and supported living guidance on managing discharges as relevant 				
Enhanced health in care homes	<ul style="list-style-type: none"> familiarise yourself with the EHCH service requirements work with the local CCG to determine local need for oximeters 				
Technology and digital support	<ul style="list-style-type: none"> consider how technical or digital solutions may help you to protect the people you support from COVID-19 and connect them to their loved ones engage with the NHSX DSPT support offer and register 				

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	<ul style="list-style-type: none"> care homes take advantage of time-limited connectivity deals and complete the simple order form to apply for a tablet device. 				
Acute hospital admissions	<ul style="list-style-type: none"> work together with NHS partners to address issues in order to reduce unnecessary emergency admissions care homes should support residents to self-isolate prior to admission for an elective care procedure 				
Social prescribing	<ul style="list-style-type: none"> work closely with social prescribing link workers to co-ordinate support for people who need it 				
Supporting people who receive social care, the workforce, and carers (care homes)	<ul style="list-style-type: none"> develop a policy for limited visits (if appropriate), in line with up-to-date guidance from your relevant Director of Public Health set out the precautions that will be taken to prevent infection during visits and ensure these are communicated in a clear and accessible way immediately cease visiting if advised by your respective Director of Public Health that it is unsafe 				
End of life care	<ul style="list-style-type: none"> have regard to guidance in delivering personalised approaches to care safely enable a dying person to be with their loved ones, particularly in the last hours of life 				

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	<ul style="list-style-type: none"> escalate concerns about pressures to put in place DNACPRs 				
Staff training	<ul style="list-style-type: none"> engage with the Skills for Care training offer support staff to access additional training and guidance as required 				
Supporting the wellbeing of your workforce	<ul style="list-style-type: none"> reinforce the message that staff wellbeing remains priority. DHSC guidance promote the CARE workforce app and other available resources undertake a workplace risk assessment to protect staff health, safety, and welfare have individual conversations, about COVID-19, with all members of your workforce who may be at increased risk. Risk reduction framework 				
Workforce capacity	<ul style="list-style-type: none"> ensure you have sufficient staff to provide safe, high-quality care even in the event of increased staff absence continue to ensure staff receive normal wages while self-isolating in line with government guidance. ensure you complete the capacity tracker and update your ASC-WDS records 				
Market and provider sustainability	<ul style="list-style-type: none"> review and update your business continuity plans leading into winter, and proactively engage with the relevant local authorities or NHS commissioners and CQC if you have concerns or need support 				